



## **STEERING COMMITTEE NOTES FOR NOVEMBER 7, 2019 1:00-3:00 P.M.**

### **MEETING LOCATION**

Funkhouser Conference Room B, Beth Israel Deaconess Hospital Plymouth

### **MEETING ATTENDEES**

<b>STEERING COMMITTEE 11.7.19</b>		
Kathleen	Considine	x
Nancy	DeLuca	x
Maureen	Doherty	x
Tina	Dwyer	x
George	Gorgizian	
Elizabeth	Haughn	x
Mike	Jackman	x
Siobhan	McKay	
Jim	O'Neil	
Deb	Schopperle	x
Susan	West	x
Lauren	White	x
<b>STAFF</b>		
Kim	Allen	x

Mike called the meeting to order at 1:03PM and reminded all that Boston Medical Center would be in to present on the MA Healing Communities grant. SSCPP is the lead community group for Plymouth and Harbor Health is the lead medical. Plymouth is one of the wave 1 intervention communities. The group approached us to tell us some of our responsibilities as the community agency.

### **PREVIOUS MONTH'S MINUTES:**

All in attendance voted unanimously to approve minutes for October. Kim to post on SSCPP website.

### **FINANCE REPORT**

- George unable to attend meeting. Mike shared report and briefly reviewed expenses.
- Cash available: \$375,700.37. All in attendance voted unanimously to approve finance report.

### **TECHNOLOGY**

- Not discussed at meeting due to time constraints. Follow-up: We have 188 "likes" on Facebook and reached 534 people in October. Website: 283 users visited in month of

October, 259 are new. Average time spent on site was 1 minute and 33 seconds. Our bounce rate was 63%. The top three pages visited remain consistent: funding, home page, and health literacy initiative.

## HEALTH LITERACY

Not discussed at meeting due to time constraints. Health literacy committee met prior to steering committee meeting.

## GRANTS

- Received six behavioral health grant submissions as well as six mini grant fall submissions for our Oct. 15<sup>th</sup> deadline. SC reviewed and voted on mini grants.

**Bridgewater State University Health Literacy Grant:** Proposal is for counseling and to run a sociology course at Plymouth County Correctional Facility. Course will be taught to inmates at jail. Concerns: Only serving 6 veterans and we do not know if these folks live in SSCPP catchment area. A lot of money for small course. Questions: How will success be measured? Already do a lot of programming at jail- is this duplicating something already being done? Mike to send questions to George for his feedback and share responses with steering committee. Grant tabled until we can talk to George.

**Family Center Health Literacy Grant:** All discussed. Majority of grant is for a rotating book library tied to the Family Center's Drug Endangered Children's Initiative relating to ACEs and trauma. They will hire a project coordinator for a year and then have interns maintain. Question: grant is for 5 hours/ week for coordinator- will work get done in this short amount of time? Do books cover all age ranges? Nice to have another tool in family's toolbox.  
Vote: Liz opposed. Remaining 8 members vote to approve request at full funding. Motion carries.

**Children's Melanoma Prevention Foundation Mini Grant:** Grant is for education campaign and educating youth is very important. Will work with PACTV to create videos to let more people get training by viewing video. Grant to use a curriculum the organization has developed. Videos will be able to be used into future.  
Vote: All in attendance vote unanimously to fund grant at full request.

**Marshfield FACTS Mini Grant:** Request is for money to buy books for group read discussions throughout Marshfield. Asking for 50 books at \$11.99 each. Learn to Cope is going to be at event-nice partnership. Any remaining books will be donated to library. Grant is for costs to buy books only. Event is open to public.  
Vote: All in attendance vote unanimously to fund grant at full request.

**PACES GAP Program Mini Grant:** Request is for \$1,362 to pay for gym memberships at Fit Factory in Kingston for 9 students at the Pilgrim Area Collaborative. Students are post-secondary with disabilities (ages 18-22). The gym is on GATRA route and request is reasonable.  
Vote: All in attendance vote unanimously to fund grant at full request.

**The Well: A Center for Hope & Healing Mini Grant:** - Requested maximum funding at \$3,500 and the majority is for craft equipment. Classes offer mindfulness.  
Questions: What makes art class unique? How many people are they serving in our SSCPP catchment area? The Well is located in Bridgewater. All agree that the grant is worthy, but the

location is not in our area. Make may sense to steer toward Brockton CHNA. Kim shares Brockton does not have grants at this time, but may be re-opening in 2020.

### Update on Behavioral Health Grants

- Received 6 submissions overall:  
    BID Plymouth  
    Home for Little Wanderers  
    Old Colony YMCA  
    Pembroke Titans Against Drugs  
    Vinfen  
    Volunteers of America, MA
- A few members of the steering committee volunteered to read the grants as well to augment the process. Reviewers will turn in scores by Friday, November 15<sup>th</sup>. After we receive scores from reviewers, SC members who are also reading can meet or chat via e-mail to provide input. Steering committee will vote on grantees at our December meeting. Kim to send scores over to Mike. Deb, Maureen and Sue will need to abstain from vote as BID Plymouth is an applicant.
- Reminder on BH Grant time table:  
    Tuesday, 10/15: Grants submission deadline  
    10/16 - 10/23: SSCPP steering committee organizes grants to send to reviewers  
    10/24 - 11/15: Three week grant review window. Grants to be read and scored by Nov. 15th  
    Week of 11/18: Grant reviewers may be asked to have a conference call to determine funding recommendations to be made to steering committee (meeting to include 2-3 steering committee members) May recommend up to 2 grants.  
    12/5: Steering Committee meets to make funding decisions  
    1/2020: Grant period begins

### InterCHNA

- Tina shared an update. South Shore Health is applying for two large DPH grants that would cover all three CHNA areas. InterCHNA group would be manager of grants and this is a way to collaborate and keep monies flowing.
- Tina also shared that we are the only group in state to have three CHNAs and four hospitals working together!
- Mike shared that there is a MA CHIP call the week of Nov. 11<sup>th</sup>.

### GENERAL MEETING PLANS

- November meeting- Deb has Deborah confirmed from Cranberry Hospice. In addition to Deborah on panel, Maureen offered to provide the family perspective about her experience with her mom.  
    Mike will reach out to Morissa Vital to share a vaping update. We also have Jennie from Plymouth Suicide Prevention Collaborative on the agenda to share a mini grant outcomes report.
- December: Mike e-mailed Calmer Choice but has not heard back yet. Siobhan had shared some contacts on medical marijuana as an option. Mike will follow-up with Siobhan



- SSCPP holiday luncheon: Will meet at same location as last year, the Tavern on the Wharf in Plymouth. Date: Thursday December 12<sup>th</sup> at 12:30PM. Will have a yankee swap. Mike to confirm date with Deb.

## PROMOTION

- Deb distributed new SSCPP business cards. New SSCPP yetis are also in!

## MA HEALING COMMUNITIES STUDY (HCS) PRESENTATION

Staff from Boston Medical Center presented to the steering committee beginning at 2:15pm.

Key contacts: Hannah Leaver, Director of Community Operations [Hannah.leaver@bmc.org](mailto:Hannah.leaver@bmc.org); Carly Bridden Project Director, [carly.bridden@bmc.org](mailto:carly.bridden@bmc.org); Brandy Litt, Plymouth County Engagement Facilitator, [brandy.litt@bmc.org](mailto:brandy.litt@bmc.org)

- Hannah offered to share slide presentation. HEAL Study is a partnership with the goal of reducing opioid overdose by 40%. Plymouth is in Wave 1 of the study through a randomization process.
- Study is unique as it works with community coalitions- SSCPP is the Plymouth coalition for the study.
- Shared timeline. Are currently getting baseline data from communities.
- Each community will be assigned a community facilitator (Brandy is Plymouth facilitator- contact information above) and will be responsible for hiring a full time HCS Coordinator.
- Also distributed a one-pager on study that includes information on resources.
- Mike shared with BMC that our CHNA focus is broader than substance use and behavioral health. We may need to pull together a subcommittee. Have a large general membership of 50-60 people. Certainly have folks on this list that focus on substance use that may want to join subcommittee. Deb suggested BMC take a look at most recent BID Plymouth Needs Assessment if they have not seen it yet. Plymouth County Outreach would also have some great local data that may be helpful.
- HarborHealth is the provider for Plymouth. Currently we do not have representation from HH on our steering committee. Anchor agency is in charge of thinking of expansion of OBAT services but may need community coalition to provide input.
- HCS coalition coordinator- how will SSCPP manage contracting? BMC will send a job description with high level tasks. Is a full time role- 40 hours/week. Would facilitate meetings, coordinate surveys, help with planning process, etc. SSCPP is the decision-making body.
- At an upcoming SSCPP meeting, will share about this to gather interest for subcommittee. BMC suggested spending next two months to work on this committee and to gather baseline data. Deep engagement to begin in January.
- Mike will reach out to Brandy to see if she can join our December 11<sup>th</sup> meeting.
- Next steps: Identify a subcommittee and a coordinator. Need to determine who will hire this coordinator (employer of record). Mike suggested we reach out to United Way, Town of Plymouth, and PYDC as potential options for employer. Mike will set up a meeting with Dennis at United Way.

Adjourned at 2:59 pm.