



STEERING COMMITTEE NOTES FOR APRIL 5, 2018

MEETING LOCATION

Beth Israel Deaconess Hospital, Funkhouser A Conference Room, Plymouth MA

MEETING ATTENDEES

STEERING COMMITTEE 4.5.18		
Kathleen	Considine	x
Marian	de la Cour	
Nancy	DeLuca	x
Maureen	Doherty	x
Tina	Dwyer	x
George	Gorgizian	x
Elizabeth	Haughn	x
Mike	Jackman	x
Siobhan	McKay	x
Jim	O'Neil	x
Maureen	O'Rourke-King	
Deb	Schopperle	x
Susan	West	x
STAFF		
Kim	Allen	x

Mike Jackman, Chair, called the meeting to order at 1:01 PM

PREVIOUS MONTH'S MINUTES

- All in attendance voted unanimously to approve the March minutes. Kim to post on website.

FINANCE COMMITTEE

- George reported and distributed handout.
- Reviewed DoN payments received in April.
- Cash available: \$490,811.75. Will be funding major grants soon.
- All in attendance voted unanimously to approve finance report.

Major Grant update

- Kate has sent back latest version of RFP. Deb, George and Mike plan to sit down in person to finalize review. Very close to being completed- should be ready to release by end of spring. SSCPP will need to come up with a scoring rubric for the questions.

- Jim and Kathleen have ideas for people to join grant review committee. Will be working to put this panel together in the near future.

TECHNOLOGY – WEBSITE & FACEBOOK

- Holding steady at 131 likes on our Facebook page.
- Kim shared a Google Analytics March snapshot: 84 users, 107 sessions. Average time on the site was 1:43. Bounce rate of 58%. Top 3 pages visited in March- home page, funding, and steering committee page.
- Discussed asking groups to link to our website as a resource on their sites. Grantees could be asked to link to our website.

HEALTH LITERACY

HL Coordinator Job Posting

- Have seen a good amount of applicants apply. Unfortunately the majority were not qualified. There are 3 or 4 that are possibilities for interviews. Kathleen and George volunteered to help Mike and Deb review.
- Tina knows a person who left South Shore Hospital because grant funding ran out that would make a great HL coordinator. Tina will share her info.

HL Survey

- Will pass out copies of HL survey at awards event.
- Would love to get more responses. Kim to send out to e-mail list once more as a “last chance”. Still live on Survey Monkey. Takes an average of 7 minutes to complete.

Awards Breakfast: “Community Leaders in Health Literacy”

- Mike and Liz to arrive at 8am for set up. Advertised an 8:45am start.
- Mike distributed a draft agenda and has citations and books that are related to health literacy ready to distribute to awardees.
- Rep. Muratore is confirmed to attend and will give brief remarks. Sarah Stanley is the winner of the award.

GRANTS

- No new grants received. April 15th is spring deadline so may see some come in for review in May.

INTERCHNA

- Had a meeting yesterday. Tina shared an update.
- Anticipating \$2.3 - 2.4 million over the course of the 5 years. Tri –CHNA represents 34 towns in our region.
- Each CHNA will continue to get \$60,000 a year for 5 years. The rest of the money will be managed by the tri-CHNA steering committee.

- Tri-CHNA has representation from Brockton, Plymouth, and Blue Hills CHNAs. Our similar focuses will be behavioral health, access to care and chronic diseases.
- Tri-CHNA will present a grant. Grant will be for ~\$160,000 a year for three years. Grant must be a regional project that impacts the 34 towns. Will need to be collaborative.
- Grant is in process of being developed; Tina can share draft when it is ready.
- Will present this plan to South Shore Hospital BOD in November for approval. So far we have the green light. Would have RFP ready to send out in January of 2019.
- Need to determine how money is managed- do we need a fiscal agent, etc.

HCI Health Compass

- Cindy Gillis provided information on our contract with HCI which Kim shared. The Healthy Communities Institute contract for the Health Compass ends on 8/31/18. Need to give HCI 60 days notice to terminate the contract. Otherwise, it will roll over for another year.
- The Health Compass is a partnership between the Brockton, Plymouth, and Blue Hills CHNAs.
- All discussed. Shows as example of how we work together as it is split with 3 CHNAs.
- Data is the same as that from MassCHIP but is a step beyond.
- We have a grant tied to the compass. Need to take grant off website and if we do not continue.
- Alan did want this contract to be possibly taken over by state. Not sure this happened. Tina can send as an FYI to person who is now in Alan's role and can check with other CHNAs.
- This should be a group decision between the 3 CHNAs. Can HCI provide us with analytics? Is the site being used often?
- All to review compass site prior to May steering committee meeting.

GENERAL MEETING PLANS

- April- Jamie and Lisette are confirmed. Jamie will have a PowerPoint. Maureen D. can also talk about the CHART grant.
- May 9th - Mike talked to Eveleen from MA Commission for Deaf & Hard of Hearing. She is all set and will bring some interns. Will need sign language interpreters. Siobhan suggests Maureen K. may have a contact for an interpreter. Siobhan has also worked with Deaf Inc. Jim may know someone who can help for free.
- Mike will email Eveleen we have some possibilities- is there one she'd prefer who SSCPP could pay?
- June- Friends Matter presentation is confirmed by Maureen K. Also our Annual Meeting.
- Talked about a panel on HIPA and transportation next year. Maybe another on housing. Could get President of Sowing Seeds in Marshfield to share at a meeting.

Opened floor for announcements/ new business.

Adjourned at 2:31 P.M.

Respectfully submitted by Kimberly Allen, SSCPP Coordinator