



STEERING COMMITTEE NOTES FOR MARCH 8, 2018

MEETING LOCATION

Beth Israel Deaconess Hospital, Funkhouser B Conference Room, Plymouth MA

MEETING ATTENDEES

STEERING COMMITTEE 3.8.18		
Kathleen	Considine	x
Marian	de la Cour	
Nancy	DeLuca	
Maureen	Doherty	x
Tina	Dwyer	
George	Gorgizian	x
Elizabeth	Haughn	x
Mike	Jackman	x
Siobhan	McKay	
Jim	O'Neil	
Maureen	O'Rourke-King	
Deb	Schopperle	x
Susan	West	x
STAFF		
Kim	Allen	x

Mike Jackman, Chair, called the meeting to order at 1:10 PM

PREVIOUS MONTH'S MINUTES

- All in attendance voted unanimously to approve February minutes.

FINANCE COMMITTEE

- George reported and distributed handout.
- Reviewed expenses including grant development expenses. Cash available: \$449,764.81.
- All in attendance voted unanimously to approve finance report.

Major Grant update

- Mike has not heard back from Kate. He will reach out to her.
- Review Committee suggestions: Sarah Stanley, Carl Alves, Danika Castle (LICSW- confirmed by Maureen D. she would be willing to do it), Kate from SouthCoast Behavioral Health, Beth Albert, family member (Kathleen to brainstorm a person).

TECHNOLOGY – WEBSITE & FACEBOOK

- Have 131 likes on our Facebook page – lost one fan since February.

HEALTH LITERACY

HL Coordinator Job Posting

- Monster: Job is posted, but are not receiving e-mails to our Gmail account with applicants.
- Mike instructed the 8 people listed as applying on Monster to e-mail Kim resumes and cover letters. Kim has not received anything.
- Kim to look into a company LinkedIn page for SSCPP. Can post job opportunities here as well.

HL Survey

- Health Literacy Committee should review survey more in depth.
- Can print out copies and hand out at end of March meeting to see if we can get more responses. Will save time on meeting agenda for this.

Awards Breakfast: “Community Leaders in Health Literacy”

- Set for April 6th. Liz reserved the Plymouth Library from 8:30 am – 10:00am.
- Kim cannot attend, but Dennis Carman from UW plans to attend.
- Talked about inviting legislators- Mike invited State Representative Matt Muratore and he can attend.
- Mike sent out reminders to all nominees. Sarah Stanley is planning to attend.
- Kim to create a flyer and will collect RSVPs so we know who is coming and how much food to order. Can have Panera delivered.
- Currently have a tie on our award winner.
- Talked about making certificates for the nominees and one plaque with our logo for the winner.
- Idea suggested: Each nominee could be given a book by Alan Alda *If I Understood You, Would I Have This Look on My Face?* Mike to order/send around info on.
- Could have this event serve in place of April general meeting. Kim to send out a notice to general membership. (NOTE: Due to snow, March meeting was cancelled and we hold meeting on April 11).
- Event Agenda:
 - Mike: Welcomes all, introduces Matt Muratore as our opening speaker (2-3 minutes)
 - Matt: SSSCP to supply with some talking points around health literacy (5-10 minutes)
 - Mike: shares why HL is important, why we chose it as our focus, maybe show TED talk. Liz to research talks related to HL. (10 minutes or under)
 - Nominees: Have each person who nominated someone come up and share their testimonial. Nominators only to speak. (5 minutes per nominator)
 - Announce winner: End with announcing winner. Winner will be given the opportunity to say a few words. Mike will present the award and everyone else will receive certificates. Everyone given a book.
- Kim to track RSVPs and send count to Mike for food order. Deb can put together a press release on winner.

GRANTS

Serving the communities of Carver, Duxbury, Halifax, Hanover, Hanson, Kingston, Marshfield, Pembroke, Plymouth, Plympton, Rockland

Health Literacy Grant update: Carver Public Schools Running Track

- Mike distributed map of proposed new track and reviewed email he sent around. The school will start process when \$40,000 is committed. Currently they are at \$18,000 – 20,000 and adding in our \$10,000 grant would be a big leap for them. Our grant will likely help them with additional fundraising.
- When they do grand opening, they will mention SSCPP and a member of steering committee can attend. This project is in line with our mission and track will be open to whole community.
- Discussed disbursement- Will send grant in its entirety to them now so that they can move forward. Kim to put together award letter.
Idea suggested: Maybe teacher from the school who ran 7 marathons to help fundraise could receive our HL award next year.

GENERAL MEETING PLANS

- March – Community Health Workers Panel
Confirmed panelists: Maureen Doherty and Jamie Berberena (MACHWA). Jamie to invite her boss Lisette Blondet as well.
- Jamie to share about CHW 101 and a little about certification process. Maureen will share about the CHART grant. Promotion of CHWs is part of our HL initiative. Will pass out copies of health literacy survey.
- April – HL Awards on 4/6
- May - Deaf/Hearing Impaired Communications. Mike has confirmed Eveline Cunningham who he met at a PYDC meeting. Can talk about hearing impairment and substance use. Will need sign language interpreters. Kim to invite Calm Classroom from Carver Elementary school in for mini grant presentation.
- June - Friends Matter program coordinated by Maureen K. Annual Meeting is also in June. New Heights mini grant presentation confirmed by Kim.
- Kathleen has an idea for friend panel that might be interesting to add: Recovery Learning Community. Could be good for a health fair too.
- Kathleen shared information on experience with Disabilities Commission in Plymouth. Transportation is an obstacle to good health. Could be a topic for next fall. Kathleen is going to a meeting with GATRA at the Council on Aging and will report back.
- Sowing Seeds in Marshfield will provide rides to medical appointments for people. They are having a meeting on April 11th to talk about community needs. Mike to send to Kim to share with membership.

PROMOTION/MARKETING

- Will send out a press release on 3 SSCPP grants awarded for winter cycle.

Opened floor for announcements/ new business.

Adjourned at 2:50 P.M.

Respectfully submitted by Kimberly Allen, SSCPP Coordinator